



ASSOCIATION OF STATE ROAD TRANSPORT UNDERTAKINGS ASRTU
BHAWAN, PLOT NO.4-A, PSP Block, Pocket - 14, Sector -8, Dwarka, New Delhi -
110077
Phones: 011-43294294, 43294200, 43294299 Fax: 011-43294242, 43294241

Website: <http://www.asrtu.org>

Ref. No. ASRTU-IT/2024-25/21

Dated: - 31.05.2024

TENDER NOTICE

Tender for disposal of E-waste – old/obsolete computer Hardware (Monitor, CPU, printer, server, laptops, and fax machine)

The ASRTU office intends to dispose of e-waste – old/obsolete computer hardware (Desktops, printers, laptops, server etc.) on “**AS-IS basis**”. The sealed quotations are invited from E-waste recyclers for disposal of old/obsolete computer hardware in ASRTU office premises. The bidder has to furnish the details at Annexure- I.

The bidder quote their best rates as per the pro-forma given at Annexure – II of this tender notice.

The Tender Notice can be downloaded from the office website: <https://asrtu.org/>

Bidders are requested to submit sealed bids and superscribed “**Tender for disposal of E-waste – old/obsolete computer Hardware (Monitor, CPU, printer, server, laptops and fax machine)**” to this office addressed to:-

“The Executive Director, ASRTU Bhavan, Plot No.4-A, PSP Block, Pocket-14, Sector-8, Dwarka, New Delhi-110077” **on or before 18/06/2024 at 04: 00 PM.**

Contact:

Atul Gupta
Sr Asst. Dir. (IT & MIS)
Association of State Road Transport Undertakings
Phone: 011-43294294, Ext no. - 509
Email Address: aditmis.asrtu@gmail.com

Terms and Conditions

1. The items will be sold to the highest bidder (H-1 bidder). The successful bidder will be selected on the basis of highest quoted rates cumulatively/total for all items as indicated in Annexure – II.
2. The bidder has to quote for all the items as per annexure – II and bidder will be treated ineligible if quoted rates are not available for any single item.

3. The rate quoted is inclusive all & Bidder has to give exact quoted amount. The selected bidder is not allowed to claim any hidden charges (Transportation Charges/ labor charges etc).
4. The rates quoted shall be final.
5. The successful bidder will have to pay the entire quoted/offered amount in the form of Demand Draft in favor of "Executive Director, ASRTU", payable at New Delhi within 7 days from the date of issuing Letter of Award (LoA).
6. The bidders may visit ASRTU office for inspecting the items during working day (Mon-Friday) , between 11:00 AM to 5:00 PM.
7. The selected bidders has to take away all the items and no item shall be taken back by the ASRTU office.

ANNEXURE-I

Please furnish the particulars.

S no	Description	Information	
1	Name of the Firm		
2	Office Address		
3	Contact Details	Telephone	
		Email ID	

I/we hereby declare that the above information are correct.

Date:

Signature of Authorized Signatory:

Name of the person:

ANNEXURE - II

Financial Bid for disposal of E-waste - Old/obsolete computer hardware (Desktop, printers, server, laptops etc.)

Name of the Bidder/Firm:

Address of the Bidder/firm:

Telephone No. :-

Email ID:-

Details of scrap/obsolete computer items in the office.

Sno.	Items	Total Units/Qty. (in Nos)	Quoted Rates (in Rs)
1	Monitor/TFT Screen		
	Dell	10nos	
	HP	1nos	
2.	CPU		
	Dell Optiplex 780	15nos	
	HP Duo Core 2	5nos	
3.	Printer		
	HP	6nos	
	Canon	3nos	
	Canon (Fax, copy,printer)	1nos	
	Fax	1nos	
4.	Laptops		
	HP	4nos	
5.	Server		
	Hp Proliant	1nos	
Total Rate Quoted (in Rs)			

Total Rate Quoted (Amount in Figures): _____

The rate quoted is inclusive all & Bidder has to give exact quoted amount. The selected bidder is not allowed to claim any hidden charges (Transportation Charges/ labor charges or any other expense etc)

Date:

Signature of Authorized Signatory

Name of the person: